



Johnson County Sheriff's Office

Sheriff
Scott W. Munsterman



March 6, 2025

Questions submitted to the Johnson County Sheriff's Office (hereinafter referred to as COUNTY) by potential vendors pursuant to the RFP released February 14, 2025 regarding Food Services.

In order to ensure transparency and equal access to all information, the COUNTY is making available answers to questions that have been requested by a potential vendor.

- 1) On page 2, Section 1.5, the RFP asks for (1) complete original bid and **two (4)** exact duplicates. Could you please advise if the duplicates are two or four?
[Answer: 4 duplicates](#)
- 2) What time does the kitchen open in the morning and close in the evening?
[Answer: Currently a cold breakfast is prepared the evening before and is served at 5:30am by JCSO staff. The current Vendor employee arrives at about 8:30am and leaves at 4:30pm.](#)
- 3) Could you please provide copies of the inmate menus from the last six months?
[Answer: See Kitchen Menu link/attachment on website/press release](#)
- 4) Could you please provide the following documents?
 - Billing invoices for the last six months
[Answer: See Food Service Invoices link/attachment](#)
 - A copy of the current food service contract including amendments and pricing scale
[Answer: See Contract link/attachment on website/press release. Pricing is located on Invoices.](#)
- 5) How many special diets do you typically average per week?
 - Religious/kosher diets?
 - Sack/bag lunches?
 - Diabetic/Medical?
[Answer: See Food Service Invoices link/attachment on website/press release](#)
- 6) Could you please provide the current staffing schedule?
 - Number of vendor employees? [Answer: two \(2\)](#)
 - Rates of pay and tenure? [Answer: Unknown](#)



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- 7) For inmate labor for the kitchen:
- How many inmate kitchen workers are assigned to each shift?
Answer: Varies by availability but usually three (3)
 - Are inmates paid?
Answer: No Monetary incentives
 - Do the inmate workers receive extra food and an incentive?
Answer: Yes
- 8) Are you currently serving milk? If so:
- How many times per day/week?
Answer: 7 days a week – breakfast and medical required
 - What type of milk?
Answer: 2%
 - Are you using cartons or bulk?
Answer: Cartons
 - Cost per serving?
Answer: Unknown / Extra Milk/Juice is .65 cents
- 9) Who is responsible for the following costs:
- Smallwares (pots, pans, etc.)
Answer: JCSO
 - Inmate eating utensils (rubber trays, sporks, cups)
Answer: JCSO
 - Paper bags and other paper products
Answer: JCSO
 - Sanitation and dish chemicals
Answer: JCSO
 - Internet
Answer: JCSO
- 10) What improvements to the program does the County wish to see?
Answer: A consistent meal that your mother would eat.
- 11) What are the three biggest challenges the County is currently facing with the food service program?
Answer: Quality and consistency of the meals. Communications with menu changes/substitutions. Staffing.
- 12) What is the annual budget of the food service program?
Answer: \$335,000.00